

**COVERING LETTER**

Type of Organisation: SERVICE PROVIDER (AVIATION INDUSTRY)

**Tender Title: HIRING OF TRANSPORT FOR SINDHUGHAT HELIPAD, LEH, UT LADAKH**

Tender Ref. No. : PHL/NR/MAT/7081/TE 009 Dt 24-10-2020

Product Category: SERVICE

Tender Type: SEALED QUOTATION

Type of Bidding : SINGLE BIDDING

Enter Location: Rohini Heliport, NEW DELHI-110085

First Announcement Date: 24-10-2020

Last Date of Submission: 02-11-2020 (1430 Hours)

Opening Date: 02-11-2020 (1500 Hours)

**Work Description: HIRING OF TRANSPORT FOR SINDHUGHAT HELIPAD, LEH, UT LADAKH**

For further information, contact:

Name: MR MAHADEV S.N. Mobile NO. 9821577105/9891050285

PAWAN HANS LIMITED,

Rohini Heliport, Sector-36, Rohini

NEW DELHI-110085

**SUB: REQUEST FOR SEALED QUOTATION FOR HIRING OF TRANSPORT FOR  
TRANSPORTATION OF EMPTY FUEL BARRELS FROM ROHINI HELIPORT, NEW DELHI TO  
PAWAN HANS LTD ,SINDHUGHAT HELIPAD,LEH,UT LADAKH**

Sealed quotations are invited from reputed transporters for providing transportation of empty fuel barrels, refuelling equipments and other ground support equipments etc from Rohini Heliport, New Delhi to Leh and also refer Annexure –A (Check List for Terms & Conditions)

SL No.	ROUTE	NOS. AND TYPE OF VEHICLE	CAPACITY	PERIOD APPROX.	FREIGHT CHARGES (RS.)
1.	PAWAN HANS LIMITED, ROHINI HELIPORT, NEW DELHI TO PAWAN HANS LTD SINDHUGHAT HELIPAD,LEH,UT LADAKH	02 – TWO TRUCKS 19 feet length		Date will be intimated separately	
	GST @				
	Total				

**Note : Requirements of number of trucks (One OR Two) depending upon our items, each truck freight charges may be quoted distinctly**

**Terms and Conditions**

1. Payment term: \_\_\_\_\_
2. Detention Charges: \_\_\_\_\_
3. GST: \_\_\_\_\_
4. Validity of quote \_\_\_\_\_
5. Delivery of the goods on door to door delivery basis
6. Insurance shall be borne by Pawan Hans Limited
7. GST Invoice and E-Way shall be provided by PHL before departure of the trucks, if applicable as per the value of the goods.

**Contd-2**

**Other Terms and Conditions:-**

1. The quotations will be valid for 90 days from the date of receipt.
2. Delivery of our goods will be on door delivery basis at our base situated at Pawan Hans Ltd , Sindhughat Helipad,leh,UT Ladakh.
3. Goods will be properly packed by us and handed over transporter for onward transportation to Pawan Hans Ltd ,Sindhughat Helipad,leh,UT Ladakh.
4. Freight Charges will be quoted indicating GST as applicable distinctly. Copy of the Pan Card and GST certificate are to be attached.
5. Please accept our terms of payment within 30 days from the date of submission of bills.
6. Tender Enquiry Number and date to be marked on the envelope and be sent before the due date.
7. Late quotations are not accepted.
8. Quotation by fax will not be considered
9. Quotation will be accepted only on firm's letterhead.
10. No goods in transit are permissible.
11. The trucks will be provided should having full length tarpaulin or covered bodies to avoid any damage or entry of water/dust to the goods being transported.
12. The vehicle should be in sound condition with all valid documents (i.e. permit, RC, Insurance, Driving License etc).
13. For any reason, no escalation of price is allowed.
14. If the firm is registered with NSIC and MSME is exempted for submitting the EMD amount. Copy of the certificate obtained from the concerned authority is to be attached for claiming the EMD exemption.
15. **Earned Money Deposit (EMD)** of Rs.5000/- (Five Thousand only) will be deposited by the bidder through a demand draft in favour of Pawan Hans Limited through a nationalized bank. The EMD amount will be refunded to unsuccessful bidders within 15 days of opening of tender.

16. Pawan Hans Limited Bank details for making online payment through RTGS/NEFT:-

1.NAME OF THE BENEFICIARY	: PAWAN HANS LTD.
2.ADDRESS	:Rohini Heliport, Sector-36 ,New Delhi-110085.
3.TELEPHONE NO.	:09999135384
4.BANK NAME	: Bank of Baroda
5.BANK ADDRESS	: Rohini , Sector -24 NEW DELHI-110085.
6. BANK TEL.NO.	: 011 - 27061333
7. BANK Mail	: rohini@bankofbaroda.com
8. BRANCH CODE	: 4577
9. MICR Code	: 110012179
10. BANK ACCOUNT NO.	: 45770200000203
11. IFSC CODE (11 DIGIT)BANK	: BARBOROHINI
12. BANK ACCOUNT TYPE	: CURRENT
13. e- MAIL	: <a href="mailto:ashish.yadav@pawanhans.co.in">ashish.yadav@pawanhans.co.in</a>

17. **ARBITRATION:**

16.1 If any dispute(s) or difference(s) of any kind whatsoever arise between the Contractor and PHL, both the Parties hereto shall negotiate with a view to its amicable resolution and settlement through a committee appointed by CMD, PHL.

16.2 In the event, no amicable resolution or settlement is reached between the parties within 15 days after receipt of notice by one party, then the disputes or differences are detailed above shall be referred to and settled by the Sole Arbitrator to be appointed by CMD( PHL).

16.3 Notwithstanding the existence or any dispute or differences and/or reference for the arbitration, the Contractor shall proceed with and continue without hindrance the performance of the work under the contract with due diligence and expedition in a professional manner and the payment due to the Contractor shall not be withheld on account of such difference of arbitration proceedings unless such payment is a subject matter of the arbitration.

16.4 The arbitration proceedings shall be in accordance with the prevailing Arbitration and Conciliation Act, 1996 and laws of India as amended or enacted from time to time.

16.5 The venue of the arbitration shall be New Delhi, India as PHL Registered Office is located and managed, there from. The fee and other charges of Arbitrator shall be determined by the arbitrator in terms of the Act and shall be shared equally between the parties.

16.6 The Arbitrator will give the speaking and the reasoned Award. The parties will not be entitled to any pending late interest during arbitration proceedings.

18. In case of breakdown of vehicle, the replacement of the same must be provided to the customers immediately.

19. Address for Correspondence:-

**HOD (MATS) NR  
PAWAN HANS LIMITED  
ROHINI HELIPORT,  
SECTOR 36, ROHINI  
NEW DELHI-110085**

20. In case of any clarification about this tender may please contact Sh.Mahadev S N at his Mobile No.9821577105/9891050285.

21. This Tender shall be opened in the presence of authorized representatives of the tenderers (who have submitted regular tenders) at the prescribed time, date and place. The authorized representatives, who intend to attend the tender opening, are to bring with them letters of authority from the corresponding tender.

22. **Sealed Quotation should be sent through authorised courier agency only or by hand since India Post facility is not yet available in this location.**

23. Please note that the quotation should be addressed to HOD (Mats) NR, Super scribed as follows:-

Tender Enquiry no. PHL/NR/MAT/7081/T.E-009 DATED 24-10-2020

- a) Quotation for : Hiring of Transport
- b) Due Date: : 02-11-2020 up to 02.30 PM
- c) Date of opening : 02-11-2020 at 03.00 PM

Regards.

**(AJAY SINGH)  
HOD (MATERIALS) NR**

**CHECK LIST:MANDATORY FORMAT OF TERMS AND CONDITIONS**

<b>SL.N O.</b>	<b>TERMS AND CONDITIONS</b>	<b>OFFERED/STATUS (YES/NO)</b>
1.	Send only sealed quotation by indicating freight charges, GST, detention charges, payment terms, validity of quotations etc.	
2.	Being a Govt. of India Enterprise, only following payment terms in permitted by Pawan Hans Ltd. As such payment term will be accepted within 30 days after submission of bills.	
3.	Sealed Quotes must be on firm's Letter Head and should be valid for a minimum period of 90 days, duly signed, name and stamp of the company.	
4.	Quotation will be accepted only on firm's letterhead.	
5.	Goods in transit from the third party is not permissible.	
6.	Vehicle should be in good condition.	
7.	Driver should have valid driving license.	
8.	Vehicle should have all the documents in original i.e. Permit, R.C and Insurance etc.	
9.	Late quotations are not accepted.	
10.	Quotation by fax/e-mail will not be considered.	
11.	Sealed quotation mentioning, due date, date of opening be marked on the envelope and sent before the due date.	
12	NSIC/MSME Certificate attached for claiming EMD exemption	